

**Embassy of India
Kathmandu**

TENDER NOTICE

Sealed quotations are invited directly from reputed and experienced bidders for **Modification of six(06) no. window counters in Embassy of India, Kathmandu**. The last date of receipt of offer in sealed envelope is on or before **19 April 2021 up to 1700 hrs**. The bid opening is on **20 April 2021 at 1100 hrs**. Details for tender documents are available on website www.indianembassy.org.np and www.eprocure.gov.in. and may be collected from JE (Civil) mob. No. 9818034332 and e-mail- jecivil.kathmandu@mea.gov.in.

Kat/Civil/872/04/2019

Sd/-

(Head of Chancery)

Pre-Qualification/Evaluation/Exclusion Criteria

Sl. No.	Particulars	Details
1	Experience	The company/contractor should have minimum two year's experience of Civil construction/ maintenance work(Civil or Electrical). Documentary proof from minimum three clients should be attached.
2	Registration No.	The company/contractor should have a valid Registration Number either in India and/or Nepal. <i>(Documentary proof should be attached)</i>
3.	Minimum Wages	The contractor will provide Certificate/Undertaking that he will adhere to all the Nepal's labour laws and will not pay wages less than the minimum wages fixed by the Government of Nepal from time to time.
4	Turnover	The contractor should have a minimum turnover of NRs. Fifteen lakhs per year or equivalent in Indian Rupees <i>(Documentary proof should be attached)</i>
5	Tax	Certificate that company/contractor pays VAT/taxes regularly in previous 2 years and their VAT/taxes dues are cleared either in India and/or Nepal <i>(Documentary proof should be attached)</i>
6	EMD	Each bid must be accompanied with an Earnest Money Deposit(EMD) of NRs. 50,000/- or equivalent Indian Rupees in the form of a Bank Gurrantee/Demand draft only, drawn on any Nationalized/Scheduled bank in favour of Embassy of India, Kathmandu. Rate of exchange may be taken as INR 1 = NRs. 1.6 for conversion of EMD in Indian Rupees if required.

**Embassy of India
Kathmandu**

Terms and Conditions:-

1. The Agency must be registered with the Tax Department and a copy of registration certificate to this effect, duly signed and stamped by the authorized person of the Company must be enclosed with the quotation(s)/bids.
2. Successful bidders may note that there shall not be phased/part payment in this work during its execution. The payment shall be made on the basis of 1st and Final bill within reasonable period through crossed Cheque after successful completion of work.
3. The rate agreed upon in the agreement should remain valid for the entire period of agreement with no escalation allowed whatsoever.
4. The modification of window counter shall be **as per given specification** elsewhere in the tender document. The bidders are advised to visit the existing window counters before the submission of bids for better understanding of work to be executed.
5. Defect liability period of the work is one year from the date of completion of work. Within Defect liability period any defects arising should be rectified free of cost.
6. Embassy reserves the right to terminate the contract in case the Agency/contractor's services/works are of substandard quality or violates any of the conditions given in the agreement.
7. Embassy of India, Kathmandu reserves the right to reject/accept any sealed quotation/s without assigning any reason thereto.
8. **The Bank guarantee/DD/FDR submitted as EMD shall remain valid for a period of 180 days from the date of opening of bids and shall be payable at Kathmandu only.**
9. **Earnest Money will be forfeited for following reasons :-**
 - i) If the bidder withdraws his bid during the period of bid validity.
 - ii) In case of the successful bidder, if the bidder fails to sign the contract.
10. **Refund of EMD :-**
 - i) Refund of EMD to the unsuccessful bidders (Without interest) shall be made after expiry of the bid validity period and latest on or before 30th day from the date of award of contract.
 - ii) EMD of successful bidder shall be refunded after award of the contract and deposit of Performance Security.
11. **Performance Security :-** The successful bidder shall deposit Performance Security @ 8% of the total value in the form of Bank Guarantee/Demand Draft in the name of "Embassy of India, Kathmandu" at the time of signing of contract. The Performance Security should be valid till 60 days beyond the completion of Defect Liability Period. After successful

completion of all contractual obligations and Defect liability period, the Performance Security should (Without Interest) shall be refunded.

12. The workers engaged by the Contractor will be the employees of the Contractor and the Employer will not, in any way, be responsible for any liability/compensation on account of accident, injury or death of workers while performing their work inside the Embassy premises. The contractor shall indemnify the Employer against any claim with regard violation of any labour laws and claims thereof.

13. The time period for execution of work shall be 60 days. The time will remain the essence of this contract and under no condition except for justified delays approved by the approving authority no extension of time will be provided.

14. In case of delay of work beyond the justified period of work penalty @0.2% of the tendered cost for each day of delay shall be levied on the contractor. The maximum penalty levied shall not be more than 10% of the tendered cost.

15. The decision of the approving authority with regard to penalty clause shall be final and binding on the contractor.

Declaration by the Firm/Agency

This is to certify that I/we before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

(Signature of Firm with seal)

Name of Authorised person:

Mobile No:

Seal:

Address of Office:

Date:

Phone No. (O):

Email of Office:

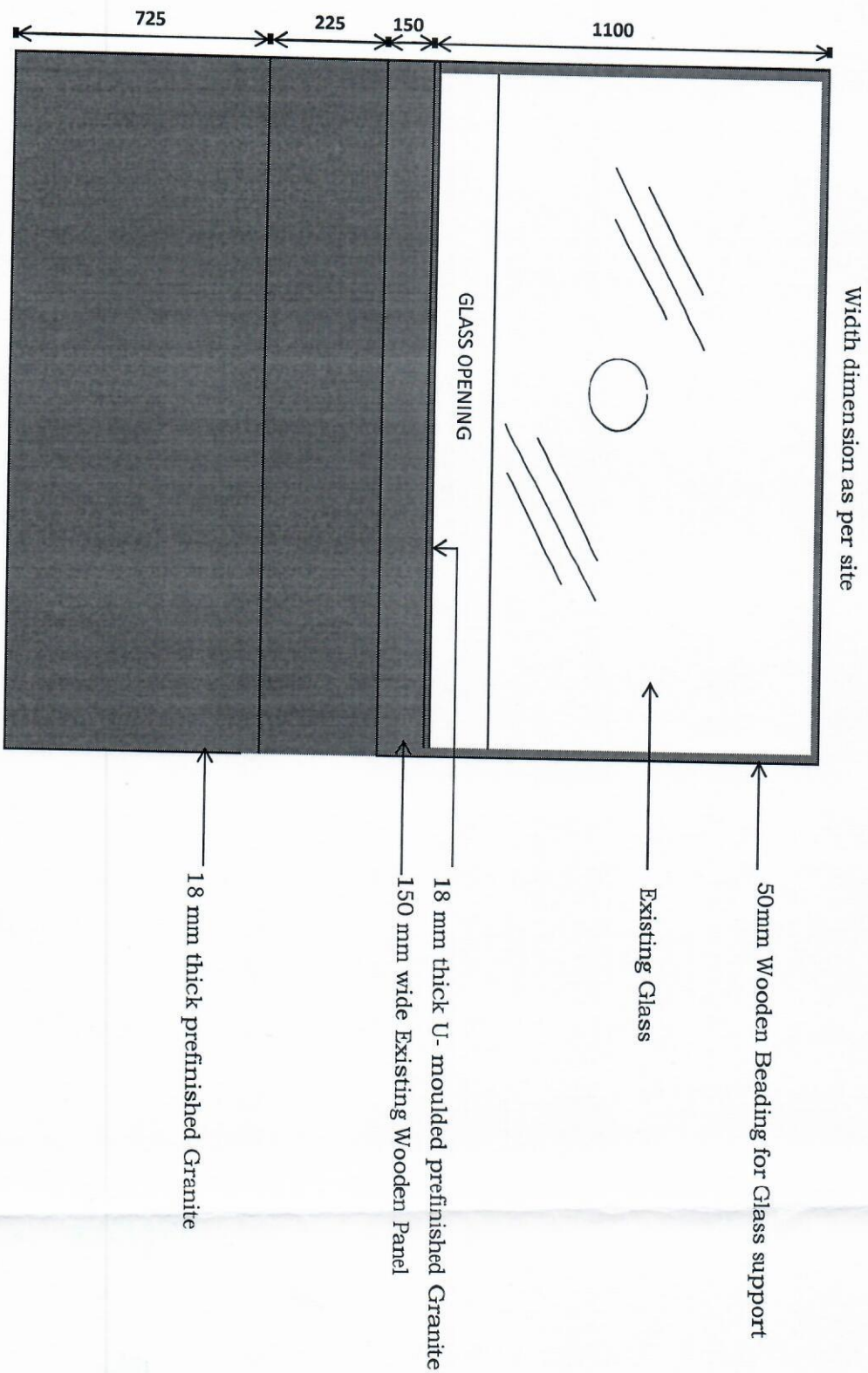
SCHEDULE OF QUANTITY

Name of Work:- Modification of Six(06) nos. Window counters within the premises of Indian Embassy, Kathmandu.

Sl. No.	Description of Item	Quantity	Rate (NRs/INRs.)	Amount (NRs/INRs.)
1	Modification of 6 nos. window counter as per given drawing and specification (including site clearance).	1 Job		
2	Providing and fixing of Two (02) way counter communication system with complete set of microphone, speaker, receiver etc. as per given specifications and making necessary connections i/c wiring etc for proper working of 2 way communication system.	6 Set		
	Total			
	Taxes			
	Total			

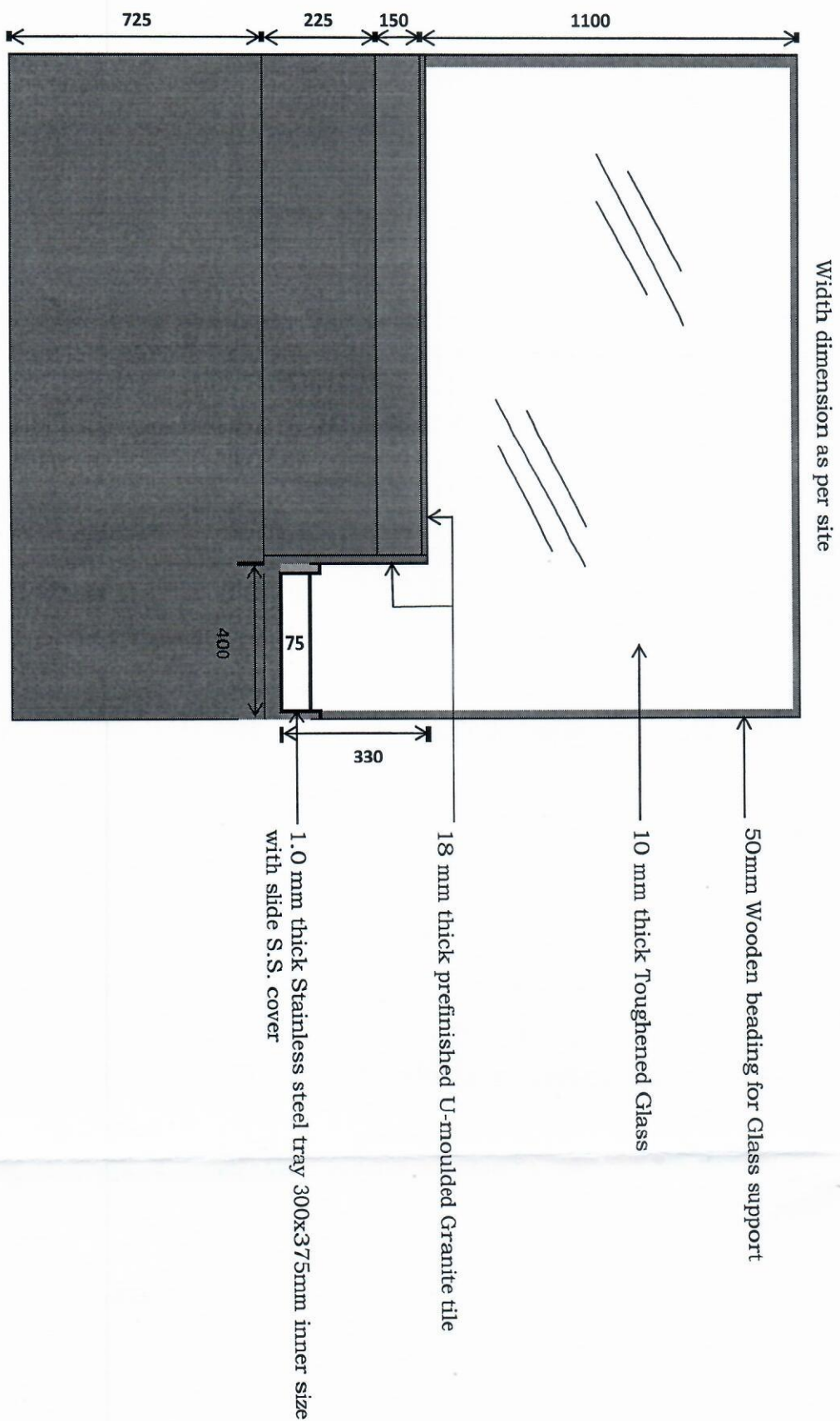
Specification of proposed window counters

1. Glass to be used for Window should be 10mm thick toughened Glass of required shape and size after removing the existing glass panes. (**Brand- Saint-Gobian or Shyam or Brij Glass or equivalent as decided by approving authority**)
2. Stainless steel to be used for Tray should be of grade 304 and thickness 1.0 mm. (**Brand- Jindal or equivalent as decided by approving authority**).
3. Tray base should be curved in such a way that end depth of tray should be 50mm and in middle 75 mm. and sliding plate on top should slide on S.S. channels. (**Brand- Hettich or equivalent as decided by approving authority**).
4. After cutting the rectangular notch/opening of required size of the counter for fixing of tray, 18 mm thick pre finished granite should be fixed at both the vertical faces at the Notch.
5. The necessary support for Stainless steel tray should be provided with wood/ply at least 18 mm thickness. (**PLY Brand- Greenply or Century or Surya or equivalent as decided by approving authority.**)
6. Counter should be cut by mechanical/electrical equipments without making damage to the remaining structure at the counter. Any damage made to the remaining structure of the counter shall be rectified by the contractor without any additional payment.
7. 2 way counter communication system having similar specification to **MEGA (CCS-2020), AHUJA (CCS-2200) or equivalent as decided by the approving authority.**
8. Making necessary connections i/c wiring, PVC wiring channel etc for proper working of 2 way counter communication system or equivalent.



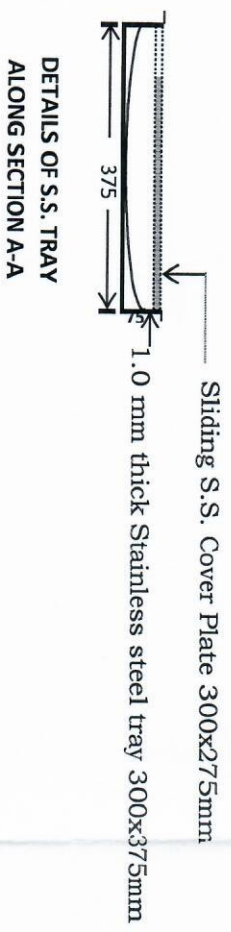
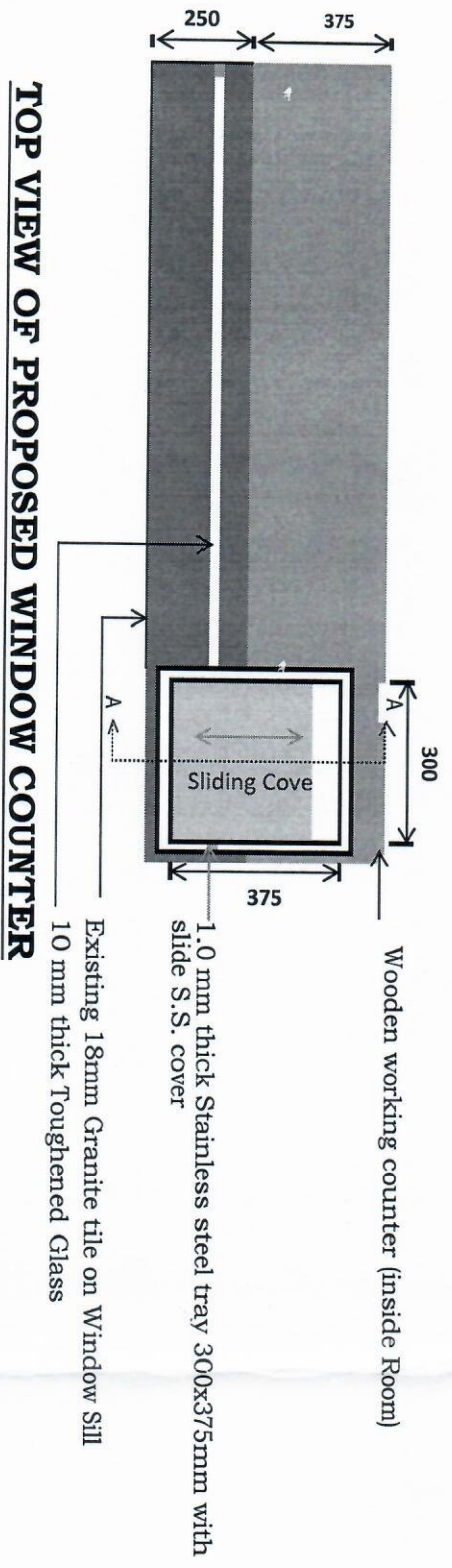
ELEVATION OF EXISTING WINDOW COUNTER

Note: All dimension in MM



FRONT VIEW OF PROPOSED WINDOW COUNTER

Note: All dimension in MM



Note: All dimension in MM